

iPAD CHECKOUT RESPONSIBILITY FORM

NOTE: YOUR SIGNATURE BELOW INDICATES YOU ARE RESPONSIBLE FOR THE CARE AND CUSTODY OF THE EQUIPMENT YOU HAVE SIGNED OUT FROM THE COLLEGE OF ARCHITECTURE. IT ALSO INDICATES THAT YOU HAVE READ AND UNDERSTAND ALL THE RULES, ESPECIALLY THE PENALTY FOR OVERDUE ITEMS (*effective immediately*).

I UNDERSTAND THAT IF THE EQUIPMENT I HAVE CHECKED OUT IS RETURNED LATE TWO TIMES I WILL BE UNABLE TO CHECKOUT ANY EQUIPMENT AFTERWARDS. IF AN ITEM IS MORE THAN 2 WEEKS LATE A HOLD WILL BE PUT ON MY ACCOUNT AND I WILL NOT BE ALLOWED TO CHECK ANYTHING ELSE OUT UNTIL THE LATE ITEMS ARE RETURNED OR THE EQUIPMENT PURCHASE PRICE IS GIVEN TO THE COLLEGE. IN THE CASE OF iPADS THE MAXIMUM REPLACEMENT FEE IS \$800.

I UNDERSTAND THAT IF I ADD AN EMAIL ACCOUNT OR ANY PERSONAL INFORMATION TO THE iPad IT WILL BE AVAILABLE TO THE NEXT PERSON THAT CHECKS OUT THE iPad. ERASE ALL PERSONAL DATA AND DELETE ANY EMAIL ACCOUNTS BEFORE RETURNING THE iPad. THIS IS THE SOLE RESPONSIBILITY OF THE STUDENT.

I HAVE READ AND I AM FAMILIAR WITH THE ***iPAD CHECKOUT RESPONSIBILITY FORM PROCEDURES*** OF THE UNIVERSITY OF OKLAHOMA COLLEGE OF ARCHITECTURE AND I AGREE TO ABIDE BY ALL POLICIES.

Borrowers Name

ID

Phone Number

Email Address

Date Signed