

# Office Policy for Emeritus Professors, Adjunct Faculty and Post-Doctoral Residents

## Provision and Governance

The provisions described in this policy are available as long as the College has resources to support them. Current and active programs and College needs will always take precedence in resource allocation. The Dean will decide when these policies need to be interpreted and/or enforced.

## Policy

The College of Architecture will provide the following resources to emeritus faculty, adjunct faculty, and post-doctoral residents:

- A desk and chair in an area designated for use may be provided. Occasionally, graduate teaching assistants or research assistants may be located in the same area.
- Access to wireless internet and nearby electrical power will be provided.
- A community telephone will be provided near the office area.

The College of Architecture will not provide the following:

- The College will not provide space for libraries, files or possessions beyond what cannot fit neatly and orderly into the workspace provided.
- Emeritus faculty must provide their own computer and will have reasonable access to printers and plotters available to faculty. Extensive copying, printing or plotting must be done off-campus at private vendors. Every effort will be made by IT personnel to facilitate personal computer support where practical.
- Private telephone lines will not be provided by the College.

## Duration

These policies will remain in effect until they are amended or eliminated by a majority of the Deans and Directors of the College.